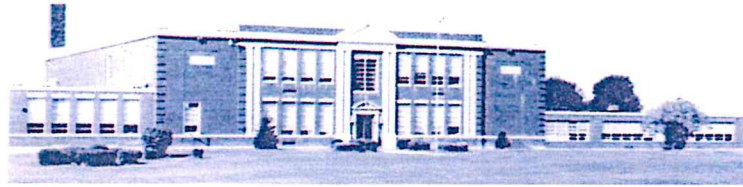


Board of Education

Steven Yancey
President
Jona Snyder
Vice President
Mary Bartlett-Linden
Beverly Biedermann
Stephanie Clark-Tanner
Stephen Dodge
William Langbein



Madison Central School District
7303 Route 20, Madison, New York 13402
Phone: (315) 893-1878
Fax: (315) 893-7111

Michael Davis
Superintendent
Larry Nichols
Building Principal
Brian J. Latella
Elementary Principal
Melanie Brouillette
Treasurer
Tracey Lewis
District Clerk

**BOARD OF EDUCATION
REGULAR MEETING**

**JANUARY 16, 2018
6:30 P.M. – LIBRARY**

- I. Call to Order
 - a. Yearbook Picture of Board Members

- II. Agenda Additions

- III. Consent Agenda
 - a. Approval of Agenda for This Meeting
 - b. Approval of Minutes
 1. December 19, 2017 Regular Meeting Minutes

- IV. Public Forum

- V. Reports
 - a. Treasurer
 1. Internal Claim Auditor's Report
 2. Treasurer's Report dated December 31 2017
 3. Detail Warrants
 - a. Warrant Number 24 – Fund A – 12/8/17 – 7 pages
 - b. Warrant Number 25 – Fund A – 12/7/17 – 6 pages
 - c. Warrant Number 26 – Fund A – 1/8/18 – 1 page
 - d. Warrant Number 27 – Fund A – 12/22/17 – 6 pages
 - e. Warrant Number 9 – Fund C – 12/8/17 – 2 pages
 - f. Warrant Number 10 – Fund C – 12/22/17 – 2 pages
 - g. Warrant Number 6 – Fund TA – 1/8/18 – 4 pages
 - h. Warrant Number 6 – Fund HBUS – 1/8/18 – 2 pages
 - i. Warrant Number 7 – Fund FA18 – 12/8/17 – 1 page
 4. Financial Status Report
 5. Approval of Transfers
 - b. Superintendent – Information Items
 1. Notice of January 25, 2018 “Legislative Forum”
 2. Wall of Fame Discussion

- c. Superintendent – Approval Items
 - 1. Approval of Overnight Trip to San Juan, Puerto Rico for Spanish Class during spring break 2019
 - 2. Acceptance of New York State Agriculture Grant of \$2,574.53 for the Madison FFA program
 - 3. Approval of Elementary Principal Contract for 1/17/18-6/30/21
 - 4. Approval to remove Jessica Clark as Internal Claim Auditor effective 1/5/18
 - 5. Approval of Brian Latella as Internal Claim Auditor effective 1/5/18

VI. Policy

- a. First Reading to Delete Policy # 8601 – replaced by revised Parent and Family Engagement in Title I Program
- b. First Reading to Delete Regulation # 8601.1 – replaced by revised Annual Notification of Teacher Qualifications
- c. First Reading of Draft Policy # 1500 Parent and Family Engagement in Title I Programs to replace Policy #1200
- d. First Reading of Draft Regulation # 1500.1 entitled Annual Notification of Teacher Qualifications to replace Regulation 1200.1
- e. First Reading of Draft Policy # 7009 entitled Educational Stability for Students in Foster Care
- f. First Reading of Draft Regulation # 7500.1 entitled Education Records
- g. Second Reading of Revised Draft Policy # 6402 entitled Drug and Alcohol Testing (Transportation)

VII. Old Business

VIII. New Business

- a. Personnel
 - 1. Resignations
 - a. James Crowe – Full Time Bus Driver effective 12/21/17
 - b. Jessica Clark – Office Assistant II to CSE effective 1/5/18
 - 2. Appointment Change
 - a. Tracey Lewis – Additional hours per diem effective 1/1/18-6/30/18
- b. CSE/CPSE Recommendations – in official packet if available
- c. Principal Reports

IX. Correspondence

- a. Library Media Center Report for December 2017
- b. Richard Engelbrecht's monthly newsletter for January 2018

X. Adjournment

OK MD

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on December 19, 2017 at 6:30 am in the library.

MEMBERS PRESENT: Ms. Beverly Biedermann
Mr. Stephen Dodge
Mr. William Langbein
Mr. Steven Yancey

MEMBERS ABSENT: Mrs. Mary Bartlett-Linden
Mr. Jona Snyder
Mrs. Stephanie Tanner

OTHERS PRESENT: Mr. Michael Davis, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Ms. Tracey Lewis, District Clerk
Additional attendees in audience

- I. Call to Order
 - a. Mr. Yancey, President, called the meeting to order at 6:32 pm.
 - b. Photo of Board Members for the Yearbook postponed due to absences.
- II. Agenda Additions
 - a. None
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 – APPROVAL OF AGENDA

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 4 yes, 0 no.

- b. Approval of Minutes
 1. November 21, 2017 Regular Meeting Minutes

MOTION # 2 – APPROVAL OF MINUTES

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the minutes from the November 21, 2017 Regular Meeting. Motion carried 4 yes, 0 no.

- IV. Public Forum
 - a. None
- V. Reports
 - a. Treasurer
 1. Internal Claim Auditor's Report

MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Internal Claim Auditors Report. Motion carried 4 yes, 0 no.

2. Treasurer's Report dated November 30, 2017

MOTION # 4 – APPROVAL OF TREASURER'S REPORT

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the November 30, 2017 Treasurer's Report. Motion carried 4 yes, 0 no.

3. Detail Warrants

MOTION # 5 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Details Warrants as follows: Warrant Number 20 – Fund A – 12/5/17 – 1 page, Warrant Number 21 – Fund A – 11/10/17 – 5 pages, Warrant Number 22 – Fund A – 11/29/17 – 6 pages, Warrant Number 7 – Fund C – 11/10/17 – 2 pages, Warrant Number 8 – Fund C – 11/29/17 – 1 page, Warrant Number 5 – Fund TA – 12/5/17 – 4 pages, Warrant Number 5 – Fund HBUS – 12/5/17 – 2 pages, Warrant Number 5 – Fund FA18 – 11/10/17 – 1 page, Warrant Number 6 – Fund FA18 – 11/29/17 – 1 page. Motion carried 4 yes, 0 no.

4. The Financial Status Report was provided to the board.

b. Superintendent – Information Items

1. Notice of the workshop entitled "Building an Effective Orientation Framework for Newly Elected School Board Members" to be held January 8, 2018 was provided to the board.
2. Discussion was held about considering the addition of Girls Volleyball in future year.

c. Superintendent – Approval Items

1. Approval of Resolution to Amend the District's Flexible Spending Plan

MOTION # 6 – APPROVAL OF RESOLUTION TO AMEND FLEXIBLE SPENDING

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Resolution to Amend the District's Flexible Spending Plan. Motion carried 4 yes, 0 no.

2. Approval of Non-Resident Student entering 1st grade for 17-18 year

MOTION # 7 – APPROVAL OF NON-RESIDENT STUDENT

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the application for a non-resident student entering 1st grade for the 17-18 year. Motion carried 4 yes, 0 no.

3. Approval of New Life Christian School request for surplus laptops

MOTION # 8 – APPROVAL OF REQUEST FOR LAPTOPS

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the request from New Life Christian School for the donation of some of our surplus laptops. Motion carried 4 yes, 0 no.

4. Approval of Overnight International Club Trip to Puerto Rico April 2019 – Mr. Davis asked for more time for more board members to be able to review this approval. This will be added to the next board agenda.

- VI. Policy
 - a. Second Reading of Revised Template Policy # 1200 entitled “Parent and Family Engagement in Title I Program”
 - b. Second Reading of Revised Template Regulation #1200.1 entitled “Annual Notification of Teacher Qualifications”

MOTION # 9 – APPROVAL OF SECOND READINGS

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the second readings of Policy #1200 entitled “Parent and Family Engagement in Title I Program” and the associated Regulation #1200.1 entitled “Annual Notification of Teacher Qualifications” Motion carried 4 yes, 0 no.

- c. The first reading of Revised Template Policy for “Drug and Alcohol Testing (Transportation) was done at this time.
- d. The first reading of Revised Template Policy for “School Food Service Program and Meal Charge Policy” was done at this time. Mr. Davis recommends that the board disregard this policy. It will not be re-presented to the board for a second reading. Our existing policy will remain in effect.

- VII. Old Business
 - a. None

- VIII. New Business
 - a. Personnel
 - 1. Appointments
 - a. Jennifer Neidhart – Teacher’s Assistant effective 1/2/18 at Step 1
 - b. James Taylor – Non-Certified Substitute Teacher effective 12/17/17
 - c. Harold Jarcho – Certified Substitute Teacher effective 12/13/17
 - d. Claire Stile – Substitute Teacher’s Aide/Assistant effective 12/19/17

MOTION # 10 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the appointments of Jennifer Neidhart, James Taylor, and Claire Stile as listed. The appointment of Harold Jarcho will be re-visited on the next agenda. Motion carried 4 yes, 0 no.

- 2. Tenure
 - a. Brian Latella – Elementary Principal effective 1/1/18

MOTION # 11 – APPROVAL OF TENURE FOR BRIAN LATELLA

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to approve the tenure of Brian Latella as Elementary Principal effective 1/1/18. Motion carried 4 yes, 0 no.

- 3. Leave Request
 - a. Michele Cotter – Sabbatical leave for Fall 2018

MOTION # 12 – APPROVAL OF LEAVE REQUEST FOR MICHELE COTTER

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Sabbatical leave for the Fall 2018 school year of Michele Cotter. Motion carried 4 yes, 0 no.

- 4. Resignations
 - a. Agnes Lollman – Teacher’s Aide (bus monitor) effective December 15, 2017

MOTION # 13 – ACCEPTANCE OF RESIGNATION

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to accept the resignation of Agnes Lollman from the position of Teacher’s Aide (bus monitor) effective 12/15/17. Motion carried 4 yes, 0 no.

b. CSE/CPSE Recommendations – in official packet

MOTION # 14 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the CSE/CPSE recommendations as found in the official packet. Motion carried 4 yes, 0 no.

c. Principal Reports

1. Mr. Nichols informed the board that Debbie Patrick the behavior specialist had been in training staff again, gave kudos to Mrs. Umstead and Mrs. Winegard for a wonderful concert series, and updated the board on spirit week activities.

2. Mr. Latella informed the board of the successful elementary food drive raising over 400 items, discussed the upcoming field trips for PreK and Kindergarten to area elderly homes, and shared how the elementary classrooms have been inviting parents in to share their academic projects and successes.

IX. Correspondence

a. Richard Engelbrecht's monthly BOCES newsletter for December 2017 was shared.

b. The Madison-Oneida BOCES Banner Newsletter was shared.

c. The Library Media Center monthly report for November 2017 was shared.

X. Executive Session with appointment of temporary district clerk

MOTION # 15 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to enter into Executive Session with Ms. Biedermann acting as temporary district clerk at 7:27 pm to discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law. Motion carried 4 yes, 0 no.

XI. Adjourn Executive Session

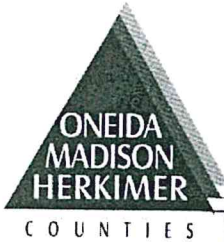
MOTION # 16 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to adjourn Executive Session at 7:55 pm. Motion carried 4 yes, 0 no.

XII. Adjournment

MOTION # 17 – ADJOURNMENT

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to adjourn for the evening at 7:56 pm. Motion carried 4 yes, 0 no.



School Boards Institute

"Children First"

OMH-SBI General Membership Meeting

"Legislative Forum"

Submit by E-mail
Print

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hnitti@herkimer-boces.org

This workshop will provide members with the opportunity to have conversation with their representatives. In addition, our legislative paper will be presented.

Date: January 25, 2018 (Thursday)
Time: 6:00 p.m. "Check in" and Refreshments
6:30 p.m. Program (Agenda is attached)
Site: Oneida BOCES
Middle Settlement Road, New Hartford

There is NO CHARGE for this event.

Note: Please be advised that this is a General Membership meeting and is open to all district administrators and other staff.

* * * * *

To register for "Legislative Forum":
Fill out the form & Click the "Submit by E-mail" button. Any questions, contact Heather Nitti, Herkimer BOCES, School Boards Institute, at (315) 867-2032.

**** REGISTER by Thursday, January 18, 2018 ****

SCHOOL DISTRICT: Select District

Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____

Agenda

Oneida-Madison-Herkimer Counties School Boards Institute
General Membership Meeting

“Legislative Forum”

Thursday, January 25, 2018

(Snow date, Thursday, February 1st, 2018)

Oneida BOCES

Middle Settlement Road, New Hartford

(Oneida Conference Room)

Registration and refreshments: 6:00 – 6:30 p. m. Oneida Conference Room

Coffee & Dessert with Legislators

(Board members will be encouraged to meet and engage legislators that represent their respective school districts. Districts that have more than one Assembly or Senate Representative should decide which break-out session they wish to attend)

Welcome, Pledge of Allegiance : 6:30 p.m.

Mr. Robert Group, OMH-SBI President, Jim Van Wormer, Coordinator of Board Training
Introduction of NYS Assembly and Senate representatives

Program Overview: 6:35 - 8:10 p.m.

- Facilitators, Russ Stewart and Tom Moats, will address the legislators and our members with the ground rules and format for the evening.
- All legislators will be in the Oneida Room.

NYS Senator 51 st District	Senator James Seward
NYS Senator 47 th District	Senator Joseph Griffo
NYS Senator 53 th District	Senator David Valesky
NYS Assembly 121 st District	Assemblyman William Magee
NYS Assembly 118 th District	Assemblyman Marc Butler
NYS Assembly 101 st District	Assemblyman Brian Miller
NYS Assembly 117 th District	Assemblyman Ken Blankenbush
NYS Assembly 119 th District	Assemblyman Anthony Brindisi
- Questions from members (facilitators will move microphones to members for their questions)

Closing

8:15 p.m.

Closing remarks by President Robert Group will conclude the evening.

State Legislators and Districts Represented

ASSEMBLY

SENATE

Schools	Marc Butler 118 th R	Anthony Brindisi 119 th D	Brian Miller 101 st R	William Magee 121 st D	Ken Blakenbush 117 th R	James Seward 51 st R	David Valesky 53 rd D	Joseph Griffo 47 th R	James Tedisco 49 th
Central Valley			X			X			
Dolgeville	X					X			
Frankfort-Schuyler		X				X			
Herkimer	X					X			
Little Falls			X			X			
Mount Markham			X	X		X	X		
Owen D. Young			X			X			
Poland	X								X
Richfield Springs				X		X			
West Canada	X					X			
Herkimer BOCES	X	X	X	X		X	X		X
Brookfield				X			X		
Clinton					X		X		
Holland Patent	X							X	
New Hartford			X					X	
New York Mills		X	X					X	
Oriskany		X						X	
Remsen	X				X			X	X
Sauquoit Valley			X					X	
Utica City Schools		X						X	
Waterville				X			X	X	
Westmoreland					X			X	
Whitesboro	X	X						X	
Oneida BOCES	X	X	X	X	X		X	X	
Camden					X			X	
Canastota				X			X		
Hamilton				X			X		
Madison				X			X		
Morrisville-Eaton				X			X		
NYS School for the Deaf		X						X	
Oneida				X			X	X	
Rome		X						X	
Stockbridge Valley				X			X		
V-V-S					X			X	
Madison BOCES		X		X	X		X	X	

NYS Assembly Contact Information

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101st Assembly District: **Brian Miller**
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NYS Senate Contact Information

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51st Senate District: **James Seward**
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Oneonta, NY 13820 Room 430, Capitol
607-432-5524 Albany, NY 12247
315-866-1632 (Herkimer) 518-455-3131
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53rd Senate District: **David Valesky**
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805 State Office Building CAP Room 514
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valesky@nysenate.gov

Extra-Classroom Activity Overnight Trip Approval Form

MUST BE APPROVED BY THE BOARD OF EDUCATION

Activity: Puerto Rico International Club
Date of Trip: Spring Break 2019
Trip Destination: San Juan, Puerto Rico (attach touring company proposal – need amounts and dates payments are due)

Trip Description and Events Attending While on Trip: Itinerary attached

Number of Students Attending: 30 approx.

Expected Cost Per Student: \$2,349

Chaperones: Chad M. Putny, Nicki Suba

Expected Cost Per Chaperone: 1 included per 10 students.

Expected Out of Pocket Expenses Per Student: \$150.00 (Lunch daily, misc. spending \$)

Expected Out of Pocket Expenses Per Chaperone: \$150.00 (Lunch daily, misc. spending \$)

Fundraising Activities Planned and Expected Revenue from each Fundraiser:

Raffles yeti cozier, kayak (donated items) - \$500.00 each. Dance-grades 6-8 - \$500.00, 12 days of Christmas Basket Raffle \$600.00, Community dinner \$1,000, Christmas semi formal \$1,000, Candy Sales \$1,000.

Board of Education Approval Date: _____

Superintendent: _____



Explore America

Tour Proposal

Puerto Rico: Island of Natural Wonders

Prepared for: Chad Putney
Madison Central School

Requested Tour Dates: April 2019

Your partner in global education

As the **World Leader in International Education**, EF has partnered with educators around the world for over 50 years to help students gain new perspectives and build skills for the future through experiential learning. We provide a range of travel programs—Educational Tours, Foreign Language Tours, Service Learning Tours and Custom-Designed Tours—that provide in-depth exploration, authentic connections and hands-on experience. Every EF program is designed to:

- Explore destinations to gain awareness of global perspectives and connections
 - Promote understanding, respect for different cultures, language learning and global citizenship
 - Align with school curricula to bring subjects, people, places and events to life
 - Provide settings to sharpen key 21st century skills—critical thinking, problem solving, communication, collaboration and global competence
 - Develop interpersonal and leadership skills necessary to navigate new experiences with confidence and adaptability
-

What we'll cover in this document

We've created this document specifically for you, your school and your students. It outlines the details of your proposed tour and the life-changing experiential learning opportunities that await your students.

PAGE

2	Your partner in global education
3	Our commitment to safety
4	Our commitment to education
5	We'll handle the details
6	A day-by-day look at your tour
7	What your hotels will be like
8	What your meals will be like
9	Price and value

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour and date(s) specifically mentioned herein. For additions, subtractions or modifications, please contact your EF tour consultant.

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Our commitment to safety

Our demonstrated commitment to safety and risk management is proven with our preventative procedures and extensive measures taken to ensure each traveler's safety.

WORLDWIDE PRESENCE

As the largest global student travel organization, we have 500 schools and offices in more than 50 countries worldwide. With 43,000 EF staff and teachers around the globe, we're accessible wherever and whenever you need us.

\$50 MILLION LIABILITY PROTECTION

- All EF Explore America Group Leaders are covered for the duration of their EF educational tour.
- EF's Commercial General Liability Insurance is provided by nationally recognized insurance companies with A.M. Best Ratings of A-.
- Group Leaders and their schools are covered by our \$50 million liability policy and customer payments are protected by a \$1 million customer protection plan.
- To receive a certificate of insurance that names you or your school as a certificate holder, please contact your Tour Consultant at 1-800-503-2323.

COVERAGE FOR EVERY TRAVELER

Designed specifically with EF Explore America travelers in mind, your program fee includes our Peace of Mind Program, Illness and Accident Coverage and 24-hour emergency assistance.

Illness and Accident Coverage

- Hospital and doctors' fees and medical transportation for illness or injury sustained on tour**
- Travel and accommodation expenses for two family members to be with you in the event of a life threatening illness
- Combined coverage up to \$15,000 for above situations**

24-hour Emergency Assistance

- Assistance and handling of claims during your tour**

EF's Peace of Mind Program

At EF, we understand that plans can change due to unforeseen circumstances. EF's exclusive Peace of Mind Program ensures:

- Teachers can work with EF Explore America to change their tour's travel dates, modify their tour plans, find an all-new tour or cancel their tour up until 45 days prior to departure. When canceling in this time period, all travelers will receive a transferable travel voucher.

**Some restrictions apply. For more information, read our Booking Conditions at efexploreamerica.com/booking-conditions

PROFESSIONAL OVERNIGHT SECURITY

There's no need for sleepless nights as a Group Leader or chaperone. We provide professional overnight security at your hotels dedicated specifically to your group, letting you rest easy knowing your travelers are safe in their rooms.

INDUSTRY-LEADING CHAPERONE-TO-STUDENT RATIO

Having more eyes on what matters is easy when you have the best chaperone-to-student ratio in the industry on your side.

Highly respected in the industry by:



Our commitment to education

We believe the best way to help students gain new perspectives and build skills for the future is through experiential learning.

weShare, a more engaging learning experience

You know students learn on a deeper level when what you're teaching connects to their own lives. That's why every tour comes with weShare, a personalized learning experience powered by your students' curiosity. Using EF's guided learning model, students use their strengths to investigate an issue or topic that inspires them. They reflect on what they've learned through a post-tour project that gives even more meaning to travel—and can even earn them academic credit.

ACCREDITATION

EF is accredited, just like your school, and recognized by the following regional, national and international organizations: Middle States Association of Colleges and Schools (MSA-CES); Western Association of Schools and Colleges (WASC); Southern Association of Colleges and Schools (SACS-CASI) North Central Association (NCA-CASI); National Council for Private Schools Accreditation (NCPSA); and Accreditation International (AI).

A STANDARD OF EXCELLENCE

Our educational travel programs bring to life the knowledge and skills that are called for in many education initiatives, including:

- Partnership for 21st Century Skills (P21)
- International Baccalaureate – PYP, MYP, Diploma, IBCC
- Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science and Technical Subjects
- Global Competence Criteria—defined by the Asia Society and Council of Chief State School Officers
- Global Connection Standards in the National Curriculum Standards for Social Studies
- Culture and Connections Standards in the Standards for Foreign Language Learning
- Standards of Professional Learning—defined by Learning Forward

EARNING CREDIT

Students can earn credit by traveling on an EF tour and completing required coursework. We offer choices, so you can find the credit option that best fits you and your students' needs.

- Students in grades 7-12 can earn elective credit for completing assignments before, during and after their EF tour, setting themselves apart from other college applicants.

Accredited by:



We'll handle the details

As your educational travel partner, we work with teachers, students and parents to ensure a seamless experience—before, during and after tour. In other words, we're with you every step of the way.

BEFORE TOUR

Support team and resources

Dedicated Tour Consultants guide teachers through the planning process and provide support every step of the way. We give teachers their own personal tour website with helpful tools to share tour information, manage deadlines and more. An array of print materials is provided to teachers, students and parents, too.

Training Tours

We're fully committed to your school community, which is why we ensure teachers are fully prepared to lead an EF Explore America tour. All qualified first-time EF Explore America Group Leaders receive complimentary training. Conducted by EF Explore America personnel and experienced Group Leaders, each program's experiential learning components give teachers the tools and understanding they need to lead successful, safe, fun and educational tours for their students—and even earn Professional Development Credit.

Traveler account management

Our knowledgeable and friendly Traveler Support Specialists help travelers and their parents with any questions they may have. From taking enrollments to handling payments and more, they've got it covered. We also offer flexible and convenient payment options that allow parents to choose when—and how—they want to pay, as well as personal Traveler Websites to make payments and see tour details.

Educational Travel Advisors

EF Explore America Group Leaders can connect with Educational Travel Advisors (ETAs) to learn more about leading a tour. ETAs are experienced Group Leaders who volunteer their time and expertise to help more teachers and students have successful, rewarding travel experiences.

WHILE ON TOUR

Everything is included

This all-inclusive experience makes it easy for teachers and students to explore the world. From round-trip transportation and hotels to most meals and experiential activities, we take care of every detail so travelers can focus on the experience.

Expert Tour Directors

Part logistical genius, part tour guide, and full-time traveler extraordinaire, your Tour Director is with your group from the time you arrive in your destination until you head back home to ensure a smooth travel experience. Trained in inquiry-based learning, our Tour Directors get to know students personally, challenge them to think critically and help create inspiring and motivating experiences to ensure no moment is wasted on tour.

AFTER TOUR

Program development

We'll work with you to build a travel program at your school that expands your students' perspectives and confidence, and gives them the opportunity to experience the world. After tour, we gather feedback from our Group Leaders and Tour Directors and obsess over all the details—so you don't have to—to learn what works, what you love, and what you need from us. This allows us to continually offer the best possible experience for our travelers.

A day-by-day look at your tour

This is the itinerary page that students and parents will see in their tour enrollment flyer. It's just one of the many resources they'll receive in preparation for your tour.

Day 1: San Juan

Arrive in San Juan

Take a walking tour of San Juan, led by your Tour Director

Day 2: San Juan

Take a guided tour of Old San Juan

- San José Church
- La Fortaleza
- Cathedral of San Juan Bautista, site of the tomb of Ponce de León
- Capitol Building
- Paseo de la Princesa

Visit El Morro, the oldest Spanish fortification in the Caribbean

Visit one of San Juan's museums, which may include:

- Museo de las Americas
- Museo de Historia, Antropología y Arte

Day 3: San Juan • Las Piedras

Participate in an educational program at Hacienda 8A

Participate in a salsa lesson

Day 4: Ponce • La Parguera

Travel to Ponce

Tour a coffee plantation

Visit the Ponce Art Museum

Take a walking tour of Ponce

- Plaza Las Delicias
- Parque de Bombas

Take a cooking class and enjoy dinner in Ponce

Travel to La Parguera

Take a boat tour of the

bioluminescent bay

- Illuminating microscopic marine plankton give the bay its glow

Day 5: La Parguera •

Mayagüez

Enjoy a snorkeling excursion

Make a photo stop at El Faro de

Los Morrillos, a historic

lighthouse

- Enjoy breathtaking views of Cabo Rojo

Travel to Mayagüez

Day 6: Mayagüez • San Juan

Participate in an educational

program at Siembra Vida

Return to San Juan

Day 7: San Juan

Depart for home

What your hotels will be like

A good night's sleep is important, so you can count on safe, clean and comfortable hotels with private bathrooms. Three to four students of the same gender will share a room, which will have a combination of twin and shared double beds.

HERE ARE EXAMPLES OF THE TYPES OF HOTELS YOU'LL STAY AT ON TOUR:



Hampton Inn Isla Verde
6530 Av. Isla Verde
San Juan, PR 00979

Tucked away in the vibrant district of Isla Verde, the Hampton Inn offers beautiful views of the ocean and land. Only a short distance from downtown San Juan, guests can enjoy the city life, or kick back and relax at the hotel's pool or beach.

What your meals will be like

THESE ARE EXAMPLES OF THE LOCATIONS YOU AND YOUR STUDENTS WILL VISIT ON TOUR FOR MEALS.



Barrachina
San Juan, Puerto Rico

Spanish food takes on a whole new meaning at Barrachina. While they're originally famous for their paella, Barrachina is taking the restaurant industry for a loop with its creative Puerto Rican and international cuisine menu options. Stop by and enjoy a San Juan classic.



Platos
Carolina, Puerto Rico

Enjoy traditional Puerto Rican cuisine at this colorful and fun restaurant in Isla Verde. From simple rice and beans to Mofongo, you'll find beloved favorites and intriguing newbies on their menu. So try something new or mix it up with an old classic at this spacious island restaurant.

The EF Price Guarantee

We're dedicated to making travel accessible to as many students as possible. Our unmatched global presence and longstanding relationship with airlines and hotels ensure you will always give your students the best experience at the lowest price, guaranteed.

Valid from Dec.15 - Dec.31, 2017

STUDENT

\$2,349

or \$159 for 15 Months

ADULT

\$2,749

or \$177 for 15 Months

TOUR INCLUDES:

Program Fee	\$2,349
Adult Supplement	\$400



Explore America

PUERTO RICO: ISLAND OF NATURAL WONDERS

7 days | San Juan | Ponce | La Parguera | Fajardo



Day 1: San Juan

- Arrive in San Juan
- Tour Director-led walking tour

Day 2: San Juan

- Tour of El Yunque National Forest
- Free time at Luquillo Beach

Day 3: San Juan

- Camuy Caverns
- Guided sightseeing tour of Old San Juan: San José Church, La Fortaleza, Cathedral of San Juan Bautista, Capitol Building, Paseo de la Princesa
- El Morro

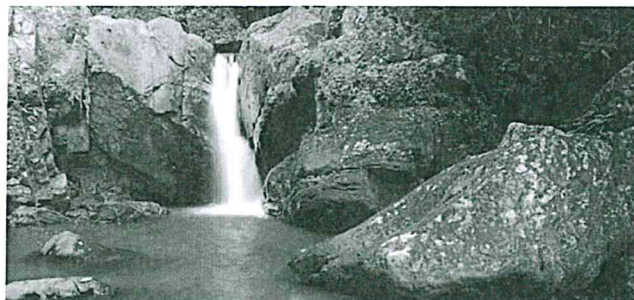
Day 4: Ponce • La Parguera

- Travel to Ponce
- Coffee plantation tour
- Ponce Art Museum
- Walking tour of Ponce: Plaza Las Delicias, Parque de Bombas
- Cooking class
- Travel to La Parguera
- Bioluminescent Bay boat tour

EL YUNQUE

The best part about El Yunque, what everybody loves about it, is going to the waterfall. It's called La Mina. On the walk to the waterfall, we're walking through a tropical rainforest, and we talk to the kids about how each tree is like its own city, about the incredible diversity of the species that all live on one tree. As we walk deep into the forest, it's a long walk, the students get to see the things they've been learning about, and then when they get down there, BOOM, there's an incredibly gorgeous waterfall. It's like nothing they've ever seen.

- Chad M., Tour Director



Day 5: La Parguera • San Juan

- Snorkeling excursion
- Travel to San Juan
- Salsa lesson

Day 6: Fajardo • San Juan

- Guided tour of Las Cabezas de San Juan Nature Reserve
- Free time at Fajardo Beach

Day 7: Return home

- Depart for home

Itinerary subject to change. For complete financial and registration details, please refer to the Booking Conditions.

EL MORRO

Construction on this Old San Juan fort began all the way back in the 16th century, just 50 years after Columbus arrived in the New World. Overlooking San Juan Bay, the wide open fort has cannonballs, parapets, sentry boxes, tunnels, and staircases to explore. Since the time it was built, the fort has seen more than its share of action, having defended itself against everyone from Sir Francis Drake in 1595, to the Dutch, the British, and American militaries in the centuries that followed. Today, El Morro is a World Heritage Site maintained by the U.S. National Parks Service.



Everything you get

- Round-trip and on-tour transportation
- Full-time Tour Director
- 6 nights hotel accommodations
- Breakfast and dinner daily
- Comprehensive sightseeing tours
- Visits to special attractions
- Overnight security at your hotel
- Illness and Accident Coverage
- Travel ID Badges and backpacks
- Gratuities

Options

- Lunches
- Earned credit for Group Leaders and students

Madison Central School Library Media Center December Monthly Report

December 2017

Total number of materials borrowed or renewed:	1080
Number of instructional days:	15.5

High School:

Total number of JH/HS study hall students utilizing the library:	464
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Elementary:

Pre-K

Book selection and a story each week

Kindergarten

Library stories about mice

Vocabulary: author, title, non-fiction, illustrator, puppets

1st Grade

Author study: finished up with Kevin Henkes, then Grace Maccarone

Vocabulary: author, title, illustrator, character, series

2nd grade

Folktale unit on Mexico

Other resources: Maps, globes, easy non-fiction, DVD country series

3rd grade

Used Discovery Encyclopedia to locate articles about people for their biography projects

4th grade

Highlighted the fifteen 3 Apple Award finalists

Continued our class read aloud

5th grade

Highlighted the fifteen 3 Apple Award finalists

Library Upkeep

- Completed book order for Co-Ser titles from Childrens' Book Plus
- Assisted faculty members with resource searches and interlibrary loans
- Added 267 new print titles
- The library continues utilizing interlibrary loan to supplement our collection
- Attended on Dec. 6th an after-school meeting at the SLS office to consider the cooperative purchase of ebooks from OverDrive
- With Clarissa Seidsma on Dec. 14th attended a Readers' Workshop presentation by staff from Oxford Academy

Our most circulated title was Don't Let the Pigeon Drive the Bus. This is the third month in a row that Mo Willems' Pigeon books have been the favorite!

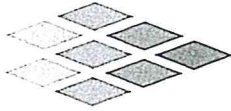
Our **Imagination Library** Initiative has now registered **202** pre-school children in the Madison School District! 111 of those children have turned 5 and "graduated" but we are still providing books for more than 90 future students! From our first enrollment date, 4,624 books have been added to MCS homes!

Please contact me if you know of any new children or babies. I would love to increase to that number.

Laura Winchester---Madison Library-Media Specialist

Celebrating 50 years

1968-2018



Madison-Oneida

Board of Cooperative Educational Services

Lead • Partner • Innovate • Excel

FYI: From Our Board to Yours

From: Richard Engelbrecht

To: Michael Davis

Madison Board of Education

January 2018

Early Childhood Education

PRE-K FAMILIES BUILD GINGERBREAD HOUSES

Students in MOBOCES pre-kindergarten programs across the S region worked on their annual gingerbread house project throughout December. The family holiday tradition allows parents to come to school and help their children build edible houses using milk cartons, graham crackers, frosting and candy decorations. The activity promotes parent involvement and allows the students to practice their colors, shapes, counting, motor skills and creativity in a fun, hands-on way. Pre-k students and family members from Canastota, Morrisville-



Eaton, Oneida and Stockbridge Valley participated. This is the 27th year MOBOCES pre-k programs have held the family gingerbread house activity.

Career and Technical Education

STUDENTS LEARN ABOUT INTERNET SAFETY

CITE students from the Criminal Justice, Early Childhood Education and Health Related Careers programs heard a presentation on December 8 from Wendy Fical, local director of the National Center for Missing and



Exploited Children. The presentation focused on how youth can stay safe online and protect themselves from cyberbullies and internet predators. Ms. Fical also cautioned students to be careful about their own posts on social media, as future employers and college admissions specialists look at those profiles as part of any application review process.

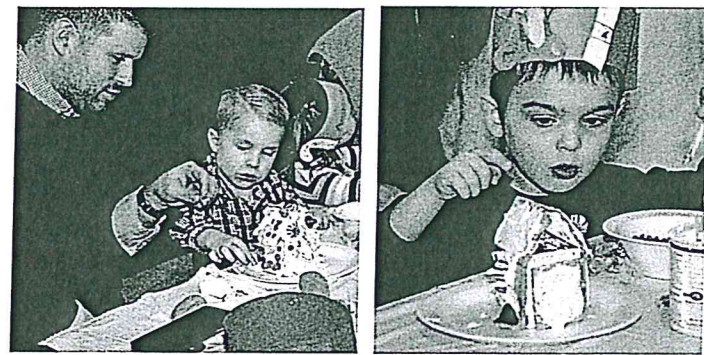
Adult and Continuing Education

REFUGEE CENTER CREATES FIRST CULTURE TREES

This December, the students and staff of the Adult Learning Center at the Mohawk Valley Refugee Resource Center decorated two Culture Trees. Everyone in the building was encouraged to hang something on either tree that represented themselves, their culture, country or traditions. Many students created their own handmade decorations to put on display.

The Adult Learning Center serves immigrants and refugees from around the world through classes in the English language and American culture and traditions. As new Americans, they like to learn

about the holidays and how we celebrate them in the United States. This was the first time the center has put together a Culture Tree.



Staff and Curriculum Development

AREA ADMINISTRATORS VISIT GOOGLE NYC

The Staff and Curriculum Development division organized a trip to the Google NYC offices on December 1 for superintendents and senior administrators from the region. The trip offered about 20 local education leaders a first-hand look into the working environment that students will enter after high school and college. Google representatives discussed the skills they look for in employees, new workspaces, employer expectations, how they measure success, and traits of the modern workplace culture, such as working remotely and flexible schedules. They ended their visit with a tour of the Google NYC offices.

Center for Instructional Support

CIS HOSTS MEDIA LIBRARY 'PETTING ZOO'

The CIS staff took their media library to Canastota on December 7 to set up a "petting zoo" as part of the district's conference half-day.

The idea for the unique event came from MOBOCES itinerant school librarian Mary Laverty, serves both Canastota and Rome. She noticed that some teachers are unaware of the full extent of the STEAM items, kits, big books, class sets and other items



available through the media library.

CIS staff worked with Canastota Technology Director Chris Clancy to arrange a large hands-on display of items at Roberts Street Elementary School. The "petting zoo" was set up in the school library and teachers could browse the display and explore items.

Coordinator Sue LeBlanc gave brief overviews of the physical and digital items in the collection and the SNAP media catalog web interface. Media Librarian Cathi Brewer demonstrated some of the STEAM and coding technology available and discussed ways to integrate them into the curriculum, and Media Library Clerk Jan Frink assisted teachers with accounts and catalog access.

Alternative and Special Education

STUDENTS JOIN SCHOOL-WIDE READING EVENT

MOBOCES Special Programs students at J.D. George joined in a school-wide special activity on December 15, when they had guest readers from VVS High School.

One VVS High School student was assigned to every classroom, including the MOBOCES classrooms, and read a story to the students in that class. The event helped promote literacy for both the younger and older students as well as build community across buildings. This was the first time MOBOCES students participated in this initiative.

CLASSES AID KARING KITCHEN SERVICE EFFORTS

High school students in the Special Programs Life Skills and Work Study classes visited the Karing Kitchen food pantry in Oneida to assist with their food distribution program.

The students worked with Karing Kitchen staff and volunteers to fill bags of food for community members in need. Through the project, students practiced staying on task, following directions and safety guidelines, counting, checking their work and working cooperatively with others. Participating students earned community service hours for the project.

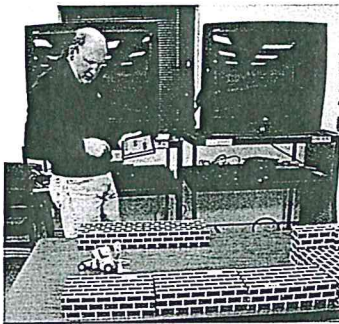
Mohawk Regional Information Center

MODEL SCHOOLS LEADS LEGO WORKSHOP

Elementary teachers from the region joined Model Schools Coordinator Laurie Yager for a full-day workshop on Lego WeDo 2.0. This popular elementary robotics kit is designed for second through fourth grade classes and includes a robust curriculum to develop students' curiosity and enhance their

skills in science, engineering, technology and coding.

Participating teachers were from Oneida, Vernon-Verona-Sherrill, Adirondack, Holland Patent and Utica.



MORIC LAUNCHES NEW REGIONAL WEBINAR SERIES

The MORIC held its first Bit and Byte webinar on December 12 as part of its ongoing efforts to provide continuous communication with regional technology leaders. During these interactive webinars, participants will learn about national and state initiatives and regional information and planning, and they can ask questions of the presenters through a live chat feature.

At the first webinar, highlights included NYSED updates, new MORIC regional standards and services, regional training reminders, technical information, and data security and privacy information and trainings. Sessions will be recorded and distributed to technology leaders.

These webinars are intended as a follow-up to the quarterly in-person Technology Leadership Meetings to provide more specific information on key topics. The next one will be held in March.

The staff at MOBOCES took on a holiday community service project to benefit students and families in need on our campus. Staff collected food, toiletries and clothing for students in the Alternative/Special Education and CTE divisions. The items were distributed several days before break.

